



Independent Communications Authority of South Africa

350 Witch-Hazel Avenue, Eco Point Office Park

Eco Park, Centurion.

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Telephone number: (012) 568 3000/1

Appointment of a service provider for the rental or lease of computer desktops and laptops for a period of three (03) years with transfer of ownership to the Independent Communication Authority of South Africa after the three (03) years lease term at no additional cost on an 80/20 PPPFA 2000, Preferential Procurement Regulation: 2017.

1. Terms of Reference

Refer to Annexure A for Scope of work.

2. Period of Assignment

All work is to be carried out in accordance with the time schedule as agreed with ICASA.

3. Briefing Session

There will be a compulsory briefing session.

4. Bid Evaluation

1. Evaluation of the Bids

The received bids will be evaluated on the 80/20 procurement principle as per the Supply Chain Management Policy and the relevant Treasury Regulations. The following evaluation approach will be applied:

- ✓ Phase 1 will be the screening of mandatory documents/requirements in the table below, ensuring compliance thereof.

No	Documents
1	Bid documents
2	Provision of Warranty: <ul style="list-style-type: none"> a) Manufacturer warranty b) Next Business Day warranty c) Accidental damage warranty/cover
3	Testimonial(s), in the form of reference letter(s)

- ✓ Phase 2 will be evaluation on Functionality.
- ✓ Phase 3 will be Price and BBEE.

No		Points						
A.	Functionality: Pre-qualification criteria (cut-off 80%)							
	Mandatory requirements							
	Functional Proposal							
	<ul style="list-style-type: none"> • Bidder should attach testimonial(s), in the form of reference letter(s) that describe the following: <ul style="list-style-type: none"> 1. Lessee/customer's experience (delivery of the laptops & desktops, quality of support service) 2. Period of service offered (preferably in the last three years). 3. Contact details. 	20						
	Evaluation Criteria							
	<table border="1"> <thead> <tr> <th>No</th> <th>Functionality</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Attached testimonial(s), in the form of reference letter(s) that fulfil all the requirements as stipulated above</td> <td>5</td> </tr> </tbody> </table>	No	Functionality	Score	1	Attached testimonial(s), in the form of reference letter(s) that fulfil all the requirements as stipulated above	5	
No	Functionality	Score						
1	Attached testimonial(s), in the form of reference letter(s) that fulfil all the requirements as stipulated above	5						

2.	2	Attached testimonial(s), in the form of reference letter(s) that fulfil requirements 1 and 3 as stipulated above.	4	20																	
	3	Attached testimonial(s), in the form of reference letter(s) that fulfil requirements 1 and 2 as stipulated above.	3																		
	4	Attached testimonial(s), in the form of reference letter(s) that fulfil requirement 1 as stipulated above.	2																		
	5	Attached testimonial(s), in the form of reference letter(s) that did not fulfil any of the requirements stipulated above.	1																		
	<ul style="list-style-type: none"> • Key requirements in Annexure A 101 Desktops <p>Evaluation Criteria</p> <table border="1"> <thead> <tr> <th>No</th> <th>Functionality</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Complies with all requirements</td> <td>5</td> </tr> <tr> <td>2</td> <td>Does not meet all the requirements</td> <td>4</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>				No	Functionality	Score	1	Complies with all requirements	5	2	Does not meet all the requirements	4								
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1	Complies with all requirements	5																			
2	Does not meet all the requirements	4																			

3

20

- Key requirements in Annexure A 173 * i5 Standard Laptops

Evaluation Criteria

No	Functionality	Score
1	Complies with all requirements	5
2	Does not meet all the requirements	4

4

20

- Key requirements in Annexure A 83 * i7 Medium Specification Laptops

Evaluation Criteria

No	Functionality	Score
1	Complies with all requirements	5
2	Does not meet all the requirements	4

5

20

- Key requirements in Annexure A High Specification Laptops

Evaluation Criteria

No	Functionality	Score
1	Complies with all requirements	5
2	Does not meet all the requirements	4

Only bidders who meet the cut-off score of 80 points out of 100 points for functionality criteria as described above will be considered further for price evaluation. All bid proposals submitted will be evaluated in accordance with the 80/20 procurement principle as prescribed by National Treasury Regulations.

The Ownership of the equipment must be transferred from the Service Provider to ICASA after the 36-month period at no additional cost.

ANNEXURE A SCOPE OF WORK

			COMPLY	
100 x DESKTOP (ALL-IN-ONE) <i>(minimum specification requirement)</i>			YES	NO
Service provider to provide make and model of proposed equipment				
1.	Operating system	<i>Preinstalled Windows 10 Pro x64</i>		
2.	Processor	<ul style="list-style-type: none"> · 8th Generation Intel Core i5-8600 with vPro (3.10GHz, up to 4.30GHz with Turbo Boost, 9MB Cache) 		
3.	Display	<ul style="list-style-type: none"> · <i>23.8" FHD (1920 x 1080)</i> 		
4.	Graphics	<ul style="list-style-type: none"> · Integrated Intel® UHD Graphics 630 		
5.	Memory	<ul style="list-style-type: none"> · 16 GB DDR4 2666 MHz 		
6.	Storage and Drives	<ul style="list-style-type: none"> · 256 GB Solid State Drive PCIe-NVMe OPAL2.0 M.2L2.0 M.2 		
7.	Networking / Communications	<ul style="list-style-type: none"> · 10/100/1000Mb Ethernet Network Connection · 720p HD Camera 		
8.	Audio / Communication	<ul style="list-style-type: none"> · Sound card · USB Ports 		
9.	ACCESSORIES	<ul style="list-style-type: none"> · USB Optical Mouse · USB Standard Keyboard 		
10.	Warranty	<ul style="list-style-type: none"> · 3-year warranty 		
11.	Warranty	<ul style="list-style-type: none"> · 3 year- next business day onsite service 		
12.	Warranty	<ul style="list-style-type: none"> · Accidental Damage 		

			COMPLY	
156 x i5 STANDARD LAPTOPS <i>(minimum specification requirement)</i>			YES	NO
Service provider to provide make and model of proposed equipment				
1.	Operating system	· <i>Preinstalled Windows 10 Pro x64</i>		
2.	Processor	· 8th Generation Intel Core i5-8600 with vPro (3.10GHz, up to 4.30GHz with Turbo Boost, 9MB Cache)		
3.	Display	· 14" diagonal LED -Backlit HD anti-glare non- touch with camera ·		
4..	Graphics	· Integrated Intel HD Graphics ·		
5.	Memory	· 16 GB DDR4 2666MHz		
6..	Storage and Drives	· 256 GB Solid State Drive PCIe-NVMe OPAL2.0 M.2L2.0 M.2		
7..	Networking / Communications	· Intel® Ethernet Connection · Intel 802 .11ac · Bluetooth 5.0 Combo · 2 x USB-C Thunderbolt™ 3 · LTE SIM Card Reader · 1 X HDMI 1.4 · HD 720p with Shutter · Backlit with white LED lighting keyboard		
8.	ACCESSORIES	<p>DOCKING STATION:</p> <ul style="list-style-type: none"> · Connectivity: <ul style="list-style-type: none"> ○ 2 x DisplayPort 1.4, ○ 1 x HDMI 1.4 ○ 1 x USB-C (5 Gbps, 5V 3A power), ○ 3 x USB 3.0 Gen 1 (5 Gbps, 1 always-on USB Charging), ○ 2 x USB 2.0, 1 x 3.5 mm Stereo/Mic Combo Port, ○ 1 x Gigabit Ethernet Port <p>22" MONITOR:</p> <ul style="list-style-type: none"> · Near Edgeless, Height Adjustable, Eye Caring · Connectivity <ul style="list-style-type: none"> ○ 1 x VGA ○ 1 x HDMI 1.4 ○ 1 x DP 1.2 ○ 4 x USB 3.0 with ○ 1 x BC1.2 <p>Keyboard , Mouse & Laptop Bags USB Keyboard & USB Optical Mouse Laptop Backpack Bags</p>		
9.	Warranty	3 Year Warranty		
10.	Warranty	3 year- next business day onsite service		
11..	Warranty	Accidental Damage		

			COMPLY	
77 x MEDIUM SPECIFICATION LAPTOPS <i>(minimum specification requirement)</i>			YES	NO
Service provider to provide make and model of proposed equipment				
1.	Operating system	<i>Preinstalled Windows 10 Pro x64</i>		
2.	Processor	· 8th Generation Intel® Core™ i7-8700T with vPro Processor (2.40GHz, up to 4.0GHz with Turbo Boost, 12MB Cache)		
3.	Display	· 14" diagonal LED -Backlit HD multi-touch, anti-reflective / anti-smudge		
4.	Graphics	· Integrated Intel HD Graphics		
5.	Memory	· 16GB DDR4 2666MHz		
6.	Storage and Drives	· 256 GB Solid State Drive PCIe-NVMe OPAL2.0 M.2L2.0 M.2		
7.	Networking / Communications	· Intel® Ethernet Connection · Intel 802 .11ac · Bluetooth 5.0 Combo · 2 x USB-C Thunderbolt™ 3 · LTE SIM Card Reader · 1 x HDMI 1.4 · HD 720p with Shutter · Backlit with white LED lighting keyboard		
8.	ACCESSORIES	DOCKING STATION: · Connectivity: <ul style="list-style-type: none"> ○ 2 x DisplayPort 1.4, ○ 1 x HDMI 1.4 ○ 1 x USB-C (5 Gbps, 5V 3A power), ○ 3 x USB 3.0 Gen 1 (5 Gbps, 1 always-on USB Charging), ○ 2 x USB 2.0, 1 x 3.5 mm Stereo/Mic Combo Port, ○ 1 x Gigabit Ethernet Port 22" MONITOR: · Near Edgeless, Height Adjustable, Eye Caring · Connectivity <ul style="list-style-type: none"> ○ 1 x VGA ○ 1 x HDMI 1.4 ○ 1 x DP 1.2 ○ 4 x USB 3.0 with ○ 1 x BC1.2 Keyboard , Mouse & Laptop Bags <ul style="list-style-type: none"> ○ USB Keyboard & USB Optical Mouse ○ Laptop Top load Bags 5 x Laptop Privacy Screen Protector Anti-Glare		
9.	Warranty	3 Year Warranty		
10.	Warranty	3 year- next business day onsite service		
11.	Warranty	Accidental Damage		

			COMPLY	
6 x HIGH SPECIFICATION LAPTOPS (minimum specification requirement)			YES	NO
Service provider to provide make and model of proposed equipment				
1.	Operating system	<ul style="list-style-type: none"> · Preinstalled Windows 10 Pro x64 		
2.	Processor	<ul style="list-style-type: none"> · Intel® Xeon® E-2176M 6 Core Processor with vPro™ (2.70GHz, up to 4.40GHz with Turbo Boost Technology, 12MB Cache) 		
3.	Display	<ul style="list-style-type: none"> · 15.6" 4K UHD HDR (3840 x 2160) IPS multi-touch, anti-reflective / anti-smudge, 400 nits 		
4.	Graphics	<ul style="list-style-type: none"> · NVIDIA® GeForce® GTX 1050 Ti Max-Q 4GB 		
5.	Memory	<ul style="list-style-type: none"> · 32 GB DDR4 2666MHz 		
6.	Storage and Drives	<ul style="list-style-type: none"> · 256GB Solid State Drive PCIe-NVMe OPAL2.0 M.2L2.0 M.2 · 1TB Solid State Drive PCIe-NVMe OPAL2.0 M.2L2.0 M.2 		
7.	Networking / Communications	<ul style="list-style-type: none"> · Intel 9560 802.11AC vPro (2 x 2) & Bluetooth 5.0 · Full size Ethernet Extension Connector · 2 x USB-C Thunderbolt™ 3 · LTE SIM Card Reader · 1 X HDMI 1.4 · HD 720p with Shutter · Backlit with white LED lighting Keyboard 		
8.	ACCESSORIES	<p>DOCKING STATION:</p> <ul style="list-style-type: none"> · Connectivity: <ul style="list-style-type: none"> ○ 2 x DisplayPort 1.4, ○ 1 x HDMI 1.4 ○ 1 x USB-C (5 Gbps, 5V 3A power), ○ 3 x USB 3.0 Gen 1 (5 Gbps, 1 always-on USB Charging), ○ 2 x USB 2.0, 1 x 3.5 mm Stereo/Mic Combo Port, ○ 1 x Gigabit Ethernet Port <p>22 "MONITOR:</p> <ul style="list-style-type: none"> · Near Edgeless, Height Adjustable, Eye Caring · Connectivity <ul style="list-style-type: none"> ○ 1 x VGA ○ 1 x HDMI 1.4 ○ 1 x DP 1.2 ○ 4 x USB 3.0 with ○ 1 x BC1.2 <p>Keyboard , Mouse & Laptop Bags</p> <ul style="list-style-type: none"> · USB Keyboard & USB Optical Mouse · Laptop Backpack Bags 		
9.	Warranty	3 Year Warranty		
10.	Warranty	3 year- next business day onsite service		
11.	Warranty	Accidental Damage		

5. Count of laptops/desktops required

Type	Count of Proposed Laptop/Desktop
Desktop	100
Laptop-i5	156
Laptop-i7	77
Laptop-i7-Super	6
	339