


MINUTES OF THE COUNCIL MEETING HELD ON 24 APRIL 2026		
Time:	08:00am	
Venue:	Virtual	
Present		Chairperson
	T	Councillor
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
By Invitation		CEO
		Corporate Secretary

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1 The Chairperson declared the meeting opened and welcomed all attendees.</p> <p>The opening was noted.</p>	Chairperson
2.	<p>Ratification of the agenda</p> <p>The agenda was adopted as presented.</p>	Council
3.	<p>Declaration of conflict of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Minutes of the Council meeting held on 16 March 2026</p> <p>The minutes were approved as presented.</p>	Council
5.	<p>Review of the HR&REMCO Terms of Reference (TORs)</p> <p>This item was presented by the Corporate Secretary</p> <p><u>Discussion / Comments</u></p> <p>5.1.1 The clause in relation to the frequency of the review of TORs must state that the TORs <i>may</i> be reviewed annually but <i>must</i> be reviewed every three years. This must apply to the ITRC TORs as well.</p> <p>5.1.2 Sub-paragraph 6.8.1 must be deleted and sub-clause 6.8.3 be split into two provisions, with respect to both the HR&REMCO and ITRC TORs.</p> <p>5.1.3 The Corporate Secretary must standardise both the HR&REMCO and ITRC TORs provisions dealing with quorum, meeting attendance, agenda, and frequency of meetings.</p> <p>5.1.4 The CEO was requested to audit internal HR processes to identify bottlenecks and address the systemic delays with the filling-in of governance committee vacancies.</p> <p>5.1.5 The proposed provision requiring Council to fill-in Committee vacancies within a period of 90 days, was not supported.</p> <p>5.1.6 Council directed that the CEO should develop standard operating procedures dealing with the remuneration of Governance Committee members.</p> <p>Council resolved to approve the recommendation, with the above-mentioned comments.</p>	Corporate Secretary
6.	<p>Review of ITRC Terms of Reference</p> <p>This item was presented by the Corporate Secretary.</p> <p><u>Discussion / Comments</u></p> <p>5.1 The clause erroneously referring to the ARC as the “parent Committee” to the ITRC must be deleted to protect the autonomy of the ITRC.</p> <p>Council resolved to approve the recommendation, with the above-mentioned comment.</p>	Corporate Secretary
7.	<p>Council Charter</p> <p>This item was presented by the Corporate Secretary.</p> <p><u>Discussion / Comments</u></p>	Corporate Secretary

No.	Action Item	Person Responsible
	<p>7.1 Aesthetic inconsistencies in the document must be addressed.</p> <p>7.2 The historic clause in relation to the Chairperson ensuring that Councillors take an active role in the removal of Councillors who are found to satisfy the grounds for removal stipulated in section 8 of the ICASA Act, must be deleted.</p> <p>7.3 The first two bullets under the section of the Charter dealing with the role of the CEO, must be deleted and replaced with a condensed clause focusing strictly on the CEO's high-level governance relationship to Council.</p> <p>7.4 The Corporate Secretary will effect amendments to all three documents (HR&REMCO TORS, ITRC TORS and the Council Charter), as advised by Council in the meeting, and ensure that the final documents are signed by the Chairperson.</p> <p>Council resolved to approve the recommendation, with the above comments.</p>	
8.	<p>Closure</p> <p>The Chairperson then thanked all who were present in the meeting and declared the meeting adjourned at 12h47pm.</p>	Chairperson

Signed: 
 Mothibi G. Ramusi
 (ICASA Chairperson)

Date: 09 June 2026