

MINUTES OF THE COUNCIL MEETING HELD ON 20 AUGUST 2025		
Time:	12:00	
Venue:	Virtual, MS-Teams	
Present		Chairperson
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
		Councillor
By Invitation		CEO
		CFO
		Manager: Internal Audit (as the Acting CAE)
		Senior Manager: Litigation, Contracts and General Legal Support (on behalf of the Executive: LRCCC)
		Executive: Licensing and Compliance
		Corporate Secretary
		Secretariat Officer
Partial Attendees		Executive: Policy, Research and Analysis
		Executive: Corporate Services
		Senior Manager: Communication and International Relations
		Senior Manager: SPM / Acting Executive: Regions and Consumer Affairs
		Senior Manager: Compliance
		Senior Manager: ICT Licensing Services
		Senior Manager: Spectrum Monitoring and Research
		Senior Manager: Marketing Researcher
		Manager: Cyber Policy Research and Analysis
		Manager: Numbering
		Type Approval Specialist
		Competition Law Specialist, PRA
		CAP Chairperson
		External Legal Counsel (Attorneys)
		External Legal Counsel (Attorneys)
Apologies		CAE
		Executive: LRCCC
		Councillor

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1 The Chairperson welcomed all attendees and declared the meeting open.</p> <p>1.2 Council noted the following apologies:</p> <p>1.2.1 The standing apologies from [REDACTED]</p> <p>1.2.2 The Executive: LRCCC, [REDACTED], who was in-transit from an official engagement. [REDACTED] attended the Council meeting on her behalf.</p> <p>The opening and apologies were noted.</p>	Chairperson
2.	<p>Ratification of the agenda</p> <p>2.1 Item B4 (Draft Amendment – Universal Service and Access Obligations for Telkom SOC Ltd) was moved down the agenda, as the support staff to the presenting team was engaged in another meeting and would join the Council meeting later.</p> <p>2.2 The CEO alerted Council of the imminent statutory deadline for the publication of the ICASA Annual Report 2024/25FY (“the Report”) and requested a special Council meeting on Tuesday the 26th August 2025, to table the draft Report to Council. Council was advised that the draft Report has been finalised and would be presented to the ARC before the tabling thereof at the proposed special Council meeting. The draft Report would be shared with Council for inputs pursuant to the Tuesday special Council meeting. Council acceded to the request.</p> <p>The agenda was adopted with the amendment in paragraph 2.1 supra.</p>	Council
3.	<p>Declaration of conflict of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Adoption of Council Minutes – 15 July 2025</p> <p>The minutes of the meeting held on 15 July 2025 were approved as presented.</p>	Council
5.	<p>Matters Arising – 15 July 2025</p> <p>The item was presented by the Corporate Secretary.</p> <p>5.1 The CEO clarified that the target date for tabling of the legal opinion at Council, in relation to the prolonged absence of the CAE, is tentatively 15 September 2025.</p> <p>5.2 The CEO and the Corporate Secretary assured Council that, constant engagements between the CEO and the Corporate Secretary ensure</p>	Corporate Secretary

No.	Action Item	Person Responsible
	<p>that there are no omissions or duplications between matters which are tracked in the matters arising document, versus those addressed to by the CEO in the monthly CEO report.</p> <p>5.3 It was further advised that a separate matters arising document will be developed to track the CEO's deliverables with regard to matters dealt with in the CEO monthly report.</p> <p>Council resolved to note the matters arising.</p>	
6.	<p>CEO Monthly Report</p> <p>The item was presented by the CEO.</p> <p><u>Council comments</u></p> <p>6.1 [REDACTED] [REDACTED] Council conceded that the matter be put in abeyance until Council has had an opportunity to consider the report on the hybrid working model. The CEO was directed to prioritise the Hybrid Model Assessment Report.</p> <p>6.2 The CEO advised Council in relation to the three (3) employees from the [REDACTED] who are on temporary incapacity leave, that no analysis had been conducted, but based on available information, the absences appear personal and health-related rather than work related. The CEO further acknowledged the need to review potential root causes as well as the effects of this, particularly in high-demand areas such as licensing, and confirmed that a submission will be brought to Council with elaborate information.</p> <p>6.3 Council requested that the CEO should include in the Hybrid Model Assessment Report, a wellness assessment of employees, distinguishing those working from home and those at the office, and indicating where the affected employees were based, to guide decisions on the hybrid model.</p> <p>6.4 Council proposed that EXCO should provide the CEO with direct reports on work delivery and the efficiency of the hybrid model, emphasising that these reports should include performance insights and assess the impact of the hybrid working model on team cohesion.</p> <p>Council resolved to note the report with the above-mentioned comments.</p>	CEO
7.	<p>Monthly Finance Report</p> <p>The item was presented by the CFO.</p> <p><u>Council comments</u></p> <p>7.1 Council requested clarity on the areas where there is overspending. The CFO clarified that overspending will be corrected going forward, noting</p>	CFO

No.	Action Item	Person Responsible
	<p>that the ring-fenced project funds previously rolled forward in full to the excess of R300 million. It was further advised that reporting systems are being revised to allocate funds by expected yearly expenditure (ie. R50 million for the current year). Ring-fenced related project funds are not included in the current budget, contributing to overspending.</p> <p>7.2 [REDACTED] [REDACTED] [REDACTED] The CFO advised that the issue of recovery is subject to a determination to be made by the Loss Control Committee.</p> <p>7.3 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>7.4 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>7.5 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>7.6 It was suggested that the Loss Control Committee report be a standing item on the Council monthly meeting agenda, to be presented alongside the CFO report. The CFO committed that feedback on loss control functions will be provided through the CEO.</p> <p>7.7 Council advised that decisions on subleasing and the purchasing or leasing of buildings, must align with the five-year strategic plan, the funding model project, and the regulator of the future initiative to avoid disjointed planning, conflicting messages, and siloed approaches.</p> <p>Council resolved to note the report with the above-mentioned comments.</p>	
8.	<p>CAP 2025/26FY Annual Business Plan and Budget (Re-tabling)</p> <p>The item was presented by the CAP Chairperson.</p> <p><u>Council comments</u></p> <p>8.1 The CEO confirmed that the initial allocation of approximately R2 million for the committee has been made. Provision for a member living with a</p>	CAP Chairperson

No.	Action Item	Person Responsible
	<p>disability was made by reallocating funds from the Regions and Consumer Affairs division budget. It was advised that, while budget reprioritisation is ongoing, the original CAP budget remains sufficient.</p> <p>8.2 Council raised concern that the CAP's supplementary budget had not been approved at the appropriate level and questioned why the item was tabled outside the governance framework, noting that the Council representatives for CAP, indicated that no committee meeting has been held to discuss these items.</p> <p>8.3 The CFO outlined that, any proposed budget reprioritisation must ordinarily be initiated through the Regions and Consumer Affairs division and confirmed that such a process would require CAP, through the Executive Regions & Consumer Affairs, to initiate a request for budget movement. Should funds not be available within the regional chapters, the request would then be escalated to the Budget Committee for consideration. It was further emphasised that the procurement of a sign language interpreter would not proceed without prior budget confirmation.</p> <p>8.4 CAP was cautioned on financial management and the need to avoid a financially burdensome structure. Noting that the business plan represents a reprioritisation of activities, Council advised that, going forward, CAP should reprioritise based on their programme in consultation with the two portfolio Councillors, and channel this through the Executive: Regions & Consumer Affairs and EXCO processes, as outlined by the CFO, and finally remit this to Council for final approval.</p> <p>8.5 Council advised that the supplementary budget be put in abeyance, with CAP working only within the allocated funds, noting that the special needs member's requirements are catered for.</p> <p>8.6 Council further advocated for enhanced governance oversight, impact measurement, and meaningful consumer feedback, and emphasised that the appointment of an interpreter is non-negotiable, with allocation of funds to be prioritised.</p> <p>8.7 Council resolved to note the submission and approve the Q2 2025/26FY activities, permitting CAP to proceed accordingly, with a view that CAP will subsequently apprise Council of a reprioritisation plan with respect to the activities for Q3 and Q4.</p> <p>Council resolved to approve the CAP Q2 2025/26FY activities to proceed, with a view that the CAP will subsequently apprise Council of a reprioritisation plan with respect to Q3 and Q4 activities.</p>	
9.	<p>eSat - Application for Condonation and Renewal of an Individual Commercial Subscription Television Broadcasting Service Licence</p> <p>The item was presented by Cllr [REDACTED] assisted by the Type Approval Specialist.</p> <p><u>Council comments</u></p> <p>9.1 Council stressed the need for consistency with past cases and acknowledged that the ICASA Act allows for the consideration of late</p>	[REDACTED]


No.	Action Item	Person Responsible
	<p>individual licence applications where good cause has been shown.</p> <p>9.2 It was noted that, unlike the [REDACTED] the current individual licence allows some room for condonation. Council acknowledged the legal advice sought, the said legal advice supporting the Committee's recommendation.</p> <p>9.3 The LCD clarified that in terms of the Electronic Communications Act, condonation is allowed for individual licences submitted before expiry (e.g. [REDACTED]). In contrast, condonation for licences submitted after expiry (e.g. [REDACTED]) has no basis for approval.</p> <p>Council resolved to approve the submission.</p>	
10.	<p>Draft Regulations in respect of Technical Standards for Electronic Communications Standards</p> <p>The item was presented by Cllr Ntombiza Sithole assisted by the Type Approval Specialist.</p> <p>Council resolved to approve the submission.</p>	Cllr [REDACTED]
11.	<p>Draft Amendment Universal Service and Access Obligations for Telkom SOC Ltd</p> <p>The item was presented by Cllr Catherine Mushi assisted by the Senior Manager: Compliance.</p> <p><u>Council comments</u></p> <p><u>Council raised the following concerns:</u></p> <p>11.1 Status of payphones in prisons/correctional services and maritime services queried.</p> <p>11.2 Meaning of "implement quality of services" unclear; distinction from "quality of service" needed.</p> <p>11.3 Potential contradiction between daily 5 GB per hotspot per device and Clause 3.3 individual cap of 300 MB. Clarification required whether 5 GB applies per device or per Thusong Service Centre.</p> <p>11.4 Applicability questioned for service centres without websites.</p> <p>11.5 No provision for handling deviations (e.g., denied access, non-existent centres, alternative connectivity).</p> <p>11.6 Responsibility for training service centre staff and compensation unclear.</p> <p>11.7 Importance of third-party evaluation highlighted to avoid tick-box compliance.</p> <p>11.8 Variations in the state of Thusong Service Centres noted.</p> <p>11.9 Concerns that the amendment may not capture all operational details.</p> <p><u>In response, the Team reported that:</u></p>	Cllr [REDACTED]

No.	Action Item	Person Responsible
	<p>11.10 Payphones in prisons will remain; maritime services now subject to a tender process. Draft amendment reflects Committee's "wish list."</p> <p>11.11 Clause 2.3 corrected to "quality of service"; no formal definition for "quality of services."</p> <p>11.12 Clause 3.3 applies to community access via hotspots; Clause 3.4 limits potential abuse. Allocation differs for single vs. multi-service centre scenarios.</p> <p>11.13 Zero-rating aligns with 2024 Notice and prevailing standards.</p> <p>11.14 Deviations to be reported by Telkom with reasons; training/support to be provided on-site at functional centres.</p> <p>11.15 Provision for independent evaluation suggested; Telkom may fund assessment 2–3 years post-implementation.</p> <p>11.16 Committee site visits confirmed varying states; Telkom to assess centres before roll-out.</p> <p>11.17 Operational details not fully captured; further advice from Telkom to be considered.</p> <p>11.18 Clause 3.4 can be submitted via Round Robin (comprehensive revised document incorporating all inputs);</p> <p>11.19 Council agreed to proceed with Thusong Service Centre route.</p> <p>11.20 Council requested clarity on the status and regulatory approach for payphones in prisons, maritime services, and the need for an independent study by Telkom, as these matters are outside the current draft regulations.</p> <p>11.21 [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED]</p> <p>Council resolved to approve the submission as presented.</p>	
12.	<p>Strategy for the Regulator of the Future</p> <p>The item was presented by Cllr Catherine Mushi assisted by the Senior Manager: SPM.</p> <p><u>Council comments</u></p> <p>12.1 Council resolved that this item be addressed in a special workshop, where all elements, including funding, organisational model, and draft</p>	Cllr [REDACTED]

No.	Action Item	Person Responsible
	<p>inputs, will be collectively discussed, reviewed, and further guidance provided.</p> <p>12.2 Council was of the view that the word “strategy” should be dropped noting that the document is a conceptualisation of the future regulator rather than an executable strategy, and that implementation would require amending/replacing the ECA and updating the ICASA Act, which is outside Council’s control.</p> <p>12.3 This item will be discussed in a workshop to be scheduled by the Corporate Secretary.</p> <p>Council resolved to defer this submission.</p>	
13.	<p>Power 987 - Application for the amendment of an Individual Commercial Sound Broadcasting Service Licence</p> <p>The item was presented by the Executive: Licensing and Compliance assisted by the .</p> <p><u>Council comments</u></p> <p>13.1 Council questioned whether the R75,000 fee for the name change reflects the actual cost of work undertaken by the Authority and sought clarification on who retains the fee.</p> <p>13.2 It was noted that the fee collected is remitted to the NRF, and that the calculation and process for determining the fee are managed by the relevant division.</p> <p>Council resolved to approve the submission as presented.</p>	CEO / Executive: Licensing and Compliance
14.	<p>Resumption of negotiations between ICASA and Maziv (Pty) Ltd on the draft I-ECNS License Terms and Conditions</p> <p>The item was presented by the Executive: Licensing and Compliance.</p> <p><u>Council comments</u></p> <p>14.1 Councillor [REDACTED] was nominated to lead the project as the Committee Chairperson. [REDACTED] advised of his [REDACTED] [REDACTED] [REDACTED]</p> <p>Council resolved to approve the submission and appointed Cllr Karabo Mohale as the Chairperson of the Committee.</p>	CEO / Executive: Licensing and Compliance
15.	<p>Application for the transfer of Ownership of the I-ECS and I-ECNS Licences from Immedia Ecosystem (Pty) Ltd to Hollywood Connect (Pty) Ltd</p> <p>The item was presented by the Executive: Licensing and Compliance assisted by the Senior Manager: ICT Licensing and the Competition Law Specialist.</p> <p>Council resolved to approve the submission as presented.</p>	CEO / Executive: Licensing and Compliance

No.	Action Item	Person Responsible
	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Council resolved to approve the submission as presented.</p>	
18.	<p>Report of the World Telecommunications Standardisation Assembly (WTSA) 2024</p> <p>The item was presented by Cllr Sithole assisted by the Manager: Numbering and the Manager: Cyber.</p> <p><u>Council comments</u></p> <p>18.1 Council emphasised the importance of communicating feedback from international participation to the country, industry, and ICASA staff, noting that resolutions reflected in national documents justify participation. Opportunities for South Africa to lead as rapporteurs in environment and alternative energy matters were highlighted, with a stress on the physical presence of technical experts to maintain visibility.</p> <p>18.2 Council observed that limited progress in study group participation requires the CEO and executives to ensure that committee members are effectively deployed strategically, held accountable, and be able to influence outcomes.</p> <p>Council resolved to note the report.</p>	Cllr [REDACTED]
19.	<p>International Engagements Review Report for the 2024/25FY</p> <p>The item was presented by the Executive: Corporate Services assisted by the Senior Manager: Comms and IR.</p> <p><u>Council comments</u></p> <p>19.1 Council stressed the importance of continuity in participation, noting that vice chairs and rapporteurs in study groups must be supported to maintain institutional memory and representation even in the event of staff changes.</p> <p>19.2 Council noted with concern that delays with travel and accommodation approvals prevented key participants from attending important meetings, including the WRC-27 preparatory meeting in Nairobi.</p> <p>19.3 Council emphasised the need to resolve supply chain and administrative issues to ensure that the Authority can attend key conferences and meetings. The CEO will be engaged to address these issues, ensure strategic oversight and implementation of consequence management for late sign-offs.</p> <p>19.4 Council was appraised of the need to ensure compliance with the ITU's directive on gender representation in future engagements. At the 9th</p>	CEO / Executive: Corporate Services

No.	Action Item	Person Responsible
	<p>Spectrum Management Conference in Kenya, the ITU emphasised that regulators must report the number of women participating in study groups, committees, and conferences, recommending a 51% female and 49% male participation ratio.</p> <p>Council resolved to note the submission.</p>	
20.	<p>Stakeholder Engagements</p> <p>20.1A concern was raised regarding the poor attendance of Councillors in a recent stakeholder engagement with [REDACTED].</p> <p>20.2 Council conceded that future stakeholder engagement should be supported by all Councillors as this reflects on and fosters Council unity and cohesion.</p>	Cllr [REDACTED]
21.	<p>Closure</p> <p>The Chairperson thanked all who were present in the meeting and declared the meeting adjourned at 17h59 pm.</p>	Chairperson

Signed: 
Mothibi G. Ramusi
(ICASA Chairperson)

Date: [REDACTED]