

MINUTES TO THE BRIEFING SESSION (COMPULSORY) MEETING FOR ICASA 22/2021 WHICH WAS HELD AS FOLLOWS:

Date : 22 September 2021

Place : MS Teams

Time : 11H00

Present:

Briefing Register Attached

No.	Items	Responsibility
1.	Opening and Welcome Meeting was opened, and all present were welcomed.	Chairperson
2.	Technical Presentation: Herman Thutlwa Presented the technical requirements of the project (Terms of Reference). Requirements for the duration of the period were mentioned for the projects. Current vulnerabilities categorized as medium and High must be addressed in the 1 st 90 days of the project. All other vulnerabilities on an ongoing basis over the three-year period. A few examples of vulnerabilities include: <ul style="list-style-type: none">• operating systems CIS standard (Linux, Windows.)• Firewalls Mandatory Conditions: <ul style="list-style-type: none">• Evidence (certificate or letter from certifying authority) that organization adheres to good IT governance practices and complies with information security and privacy best practices. E.g. ISO27001, ISO38500, COBIT Failure to meet the mandatory requirement means service provider cannot be considered for functionality. Bidders must indicate if they comply with functional requirements, these must be supported with product specification or datasheet. The bidders will be evaluated for functionality with four (4) criterion. <i>The criteria are stipulated in page two (2) of the terms of reference</i> ICASA Environment: Centralised data centre at Head Office Approximately 100 virtual servers Cloud infrastructure – hybrid setup for Exchange	

Key Resources:

Financial- JDE Enterprise

HR- Sage Payroll & HR

CRM- Microsoft Dynamics

Document Management- Alfresco

Licensing- ASMS-Sky Manager & WRAP

Q&A

Q: Can Presentation be shared

A: Will be shared

Q: The amount of assets to be catered for is 300?

A: That is the correct number

Q: For audit findings, are there systems in place to scan & provide matrix or vulnerabilities reporting on, given mention of high and the mediums

A: Once service provider has been appointed we will share all vulnerabilities and detailed information around which vulnerabilities and which servers are impacted.

Q: From India, what regulatory things do we need to comply with to be able to participate in this bid. Is it international?

A: International bidders can participate; physical documents still need to be submitted on time.

Q: Scanners, is it internal or external and if external can it be done remotely and what kind of access will be granted to do such a scan

A: We are expecting it to be part of the solutions, the scanner has to be on the premise.

Q: Are DocuSign documents allowed, or just physical signature?

A: Required to sign in Ink

Q: Will Recording be shared

A: we will share brief minutes and notes of the session not the recording

Q: Email Address for questions and until when

A: Contact details are on the bidding document, bidders have until the 29th of September 2021 for any questions. Additional information will be published on the website.

Supply Chain Management Presentation:

Chantelle Brink presented the SCM segment of the briefing.

COMPULSORY RBIEFING SESSION:

Those who did not attend the briefing session will not be allowed to participate in bid

Subject to Preferential Procurement Regulation:2017

In accordance with this Act bidders must submit Valid BBBEE status level Verification or certified copies. Points allocated as per SBD 6.1

Failure will lead to not obtaining maximum points.

<p>Requirements documents as per tender document</p> <p>Mandatory Documents as per bidding document, failure to submit the required documentation will lead to disqualification of bidder and will not go through to functionality.</p> <p>Bid will be based on an 80/20 threshold. 80 for price and 20 for PPPFA</p> <p>Closing Date: 04 October 2021 Closing Time: 11H00 Submission to Head Office ICASA</p>	
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