



Independent Communications Authority of South Africa

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APPOINTMENT OF A SERVICE PROVIDER TO ASSIST ICASA IN CONDUCTING PEER REVIEW FOR THE STATE OF THE ICT SECTOR REPORT OF SOUTH AFRICA ON AN 80/20 PPPFA 2000, PREFERENTIAL PROCUREMENT REGULATION: 2022.

1. Background and Scope

- 1.1 The ICASA is mandated in terms of section 2 of the Independent Communications Authority of South Africa Act, 2000 (Act No. 13 of 2000) ("ICASA Act") to regulate broadcasting, electronic communications, and postal services matters in the public interest and to accomplish the goals stated in the underlying statutes.

- 1.2 ICASA aims to be the authoritative source of ICT sector statistics and data to consumers, government, industry, and all other stakeholders. To achieve this, the Authority requires the assistance of a service provider to conduct peer review of the State of ICT sector report and the questionnaire. The questionnaire is to be linked to the ITU requirements, SA Broadband policy requirements and any other identified indicator.

2. Specifications/Terms of Reference

The required service provider will provide the following services to ICASA:

- 2.1 Review of existing International Telecommunication Union (ITU) and ICASA State of ICT Sector indicators.
- 2.2 Together with ICASA, hold one-on-one meetings with identified stakeholders to workshop them regarding these ITU indicators.
- 2.3 Together with ICASA, produce the 9th annual State of ICT Sector Report.
- 2.4. Transfer skills to ICASA staff, particularly in data validation.
- 2.5. To assist in creating forecasting model using State of ICT data collected by ICASA.

3. Mandatory Requirements

- 3.1 The Supplier shall provide written proof that they have experience on ITU indicators and ICT Research in South Africa or anywhere in the world but with local presence in South Africa.
- 3.2 The Supplier shall provide a written explanation on how to deliver on data dimension quality according to the South African statistical quality assessment framework (SASQAF).

4. Period of Assignment

- 4.1. All work is to be conducted in accordance with the time schedule as agreed with ICASA for a period of not more than twelve (12) months from date of finalization of the contract with the service provider.

5. Briefing Session

- 5.1. There will be no briefing session.

6. Bid Evaluation

- 6.1 Bidders will be evaluated on; a) submission of the required documents, b) functionality and c) price/BB-BEE. Only bidders who meet the cut-off score of 70 out of 100 points for functionality will be considered further for price evaluation.
- 6.2 All bid proposals submitted will be evaluated in accordance with the 80/20 procurement principle as prescribed by National Treasury Regulations.

Table 1 Evaluation criteria

Functionality Criteria per Category	Weight	Grading
Capacity and experience in ITU indicators and ICT Research in South Africa, mention the number of years in the proposal.	30	<ul style="list-style-type: none"> • One year experience in ITU indicators and ICT Research in South Africa = 1 • Two years' experience in ITU indicators and ICT Research in South Africa = 2 • Three years' experience in ITU indicators and ICT Research in South Africa = 3 • Four years' experience in ITU indicators and ICT Research in South Africa = 4 • Five years' experience in ITU indicators and ICT Research in South Africa = 5
Provision of references letters where quantitative/statistical ICT research or similar work has been conducted.	40	<ul style="list-style-type: none"> • One reference provided = 1 • Two references provided = 2 • Three references provided = 3 • Four references provided = 4 • Five references provided = 5
Experience of proposed team. Demonstrate experience and qualifications of the proposed team including a team leader, the experience must be emphasised on ICT research. (Attach CVs with contactable references where ICT research have been successfully rendered)	30	<ul style="list-style-type: none"> • One year ICT Research experience = 1 • Two years ICT Research experience = 2 • Three years ICT Research experience = 3 • Four years ICT Research experience = 4 • Five years ICT Research experience = 5
TOTAL	100	