



**Independent Communications Authority of South Africa**

MINUTES OF THE COUNCIL MEETING HELD ON 29 APRIL 2025		
Time:	09:00 am	
Venue:	EP-CF THABO MBEKI	
Present		Chairperson
		Councillor
		Councillor
		Councillor
By Invitation		CEO
		CFO
		Manager: IT Auditor / Acting CAE
		Executive: LRCCC
		Manager: Communications & Reputational Management
		Corporate Secretary
		Secretariat Officer
Partial Attendees		HR & REMCO Chairperson
		CAP Chairperson
		CCC Chairperson
		ARC Chairperson
		Executive: Policy, Research and Analysis
		Executive: Human Resources
		Regulation & Legislative Drafting Specialist
		SM: Regulatory & Legislative Drafting
		Graduate: Legal and CCC
Apologies		Chief Audit Executive
		ITRC Chairperson
		Councillor

No.	Action Item	Person Responsible
1.	<p><b>Opening and apologies</b></p> <p>1.1 The Chairperson declared the meeting open and welcomed all attendees.</p> <p>1.2 Council noted apologies from Councillor [REDACTED] the Chief Audit Executive, and the ITRC Chairperson, [REDACTED].</p> <p><b>The opening and apologies were noted.</b></p>	Chairperson
2.	<p><b>Ratification of agenda</b></p> <p>2.1 Item B3 (ITRC Q4 2024/25 Report) was removed from the agenda in light of the unavailability of the ITRC Chairperson and his apologies tendered to Council in this regard.</p> <p><b>The agenda was ratified with the above amendments.</b></p>	Council
3.	<p><b>Declaration of interest</b></p> <p>No conflict of interest was noted.</p>	Council
4.	<p><b>Council Minutes – 28 January 2025 (Q3 2024/25FY Council Meeting)</b></p> <p>The minutes of the Council meeting held on 28 January 2025 were approved as presented.</p>	Council
5.	<p><b>Matters Arising – 28 January 2025 (Q3 2024/25FY Council Meeting)</b></p> <p><b>This item was presented by the Corporate Secretary.</b></p> <p><u>Council Comments</u></p> <p>5.1 [REDACTED]</p> <p>5.2 [REDACTED]</p> <p><b>Council noted the update, subject to the email circulation of the updated matters arising before the end of the meeting.</b></p>	Corporate Secretary
6.	<p><b>CAP Q4 2024/25FY Report</b></p> <p><b>The item was presented by the CAP Chairperson.</b></p> <p><u>Council Comments</u></p>	CAP Chairperson

No.	Action Item	Person Responsible
	<p>6. [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>6.8 [REDACTED] Council resolved to only note the CAP submission [REDACTED] [REDACTED] [REDACTED].</p> <p>6.9 [REDACTED] [REDACTED] [REDACTED] [REDACTED] Council resolved to approve the CAP annual advisory report.</p>	



No.	Action Item	Person Responsible
	<p>8.2 [REDACTED]</p> <p>8.3 Council reaffirmed that gender equity targets are mandatory. HR and executive management must align recruitment practices with transformation goals. [REDACTED]</p> <p>Council resolved to approve, with the above comments.</p>	
9.	<p><b>Q4 2024/25FY PIR and Assurance Report</b></p> <p>The item was presented by the ARC Chairperson supported by the Acting CAE.</p> <p><u>Council Comments</u></p> <p>9.1 [REDACTED]</p> <p>9.2 [REDACTED]</p> <p>9.3 [REDACTED]</p> <p>9.4 [REDACTED]</p>	ARC Chairperson / Acting CAE

No.	Action Item	Person Responsible
	<p>9.5 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>9.6 Council warned against neglecting less obvious issues and called for balanced attention across all priorities. Consistent, clear focus and detailed performance tracking are essential to maintain progress and identify emerging problems.</p> <p>9.7 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p><b>Council resolved to approve the report, with the above comments.</b></p>	
10.	<p><b>HR &amp; REMCO Q4 2024/25FY</b></p> <p><b>The item was presented by the HR&amp;REMCO Chairperson.</b></p> <p><u>Council Comments</u></p> <p>10.1 [REDACTED] [REDACTED]</p> <p>10.2 It was reiterated that all governance committees must convene quarterly, per their Terms of Reference, and independently verify and sign off quarter reports.</p> <p>10.3 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>10.4 Council requested that the Terms of Reference of Governance Committees be reviewed and, where necessary, amended to make explicit the procedural requirements for report validation, approval, and submission timelines.</p> <p>10.5 [REDACTED] [REDACTED]</p> <p><b>Council resolved to defer the report.</b></p>	HR&REMCO Chairperson
11.	<p><b>Request for a Payment Arrangement – [REDACTED] South Africa (Pty) Ltd</b></p> <p><b>The item was presented by the CFO.</b></p>	CEO / CFO

No.	Action Item	Person Responsible
	<p><u>Council Comments</u></p> <p>11.1 Council requested a broader analysis of trends in payment arrangement requests and their impact on the Authority's regulatory obligations and financial sustainability.</p> <p>11.2 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] The CFO was tasked with developing a clear framework to evaluate, approve, and monitor all payment arrangement requests.</p> <p><b>Council resolved to approve the submission as presented.</b></p>	
12.	<p><b>Request for a Payment Arrangement – [REDACTED]</b></p> <p><b>The item was presented by the CFO.</b></p> <p><u>Council Comments</u></p> <p>12.1 [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p> <p>12.2 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED].</p> <p><b>Council resolved to approve the submission as presented.</b></p>	CEO / CFO
13.	<p><b>Re-submission of Analysis of the Next Generation Spectrum Policy</b></p> <p><b>The item was presented by the Executive: LCCC supported by the Senior Manager: Reg &amp; Legislation and Graduate: Legal and CCC.</b></p> <p><u>Council comments</u></p> <p>13.1 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED].</p> <p><b>Council resolved to approve the submission as presented.</b></p>	CEO / Executive: LCCC
14.	<p><b>Discussion Document on the Exclusivity Review for Reserved Postal Services</b></p>	CEO / Executive: LCCC

No.	Action Item	Person Responsible
	<p>The item was presented by the Executive: LCCC supported by Executive: PRA and the Specialist: Regulatory &amp; Legislative Drafting.</p> <p><u>Council Comments</u></p> <p>14.1 [REDACTED]</p> <p>Council resolved to approve the submission with the above recommendations.</p>	
15.	<p><b>Closure</b></p> <p>The Chairperson thanked all attendees for their participation and adjourned the meeting at [REDACTED]</p>	[REDACTED]

[REDACTED]

[REDACTED]

(Chairperson)

Date: 30 August 2025