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CONSTITUTION

1. NAME OF THE ORGANISATION

1.1 The organisation hereby constituted (by members) will be called **Mpumelelo Sport and Culture Experience**.

1.2 Its shortened name will be **MSACE**.

1.3 Body corporate

The organisation:

- exist in its own right, separately from its members.
- continue to exist even when its membership changes and there are different office bearers.
- be able to own property and other possessions.
- be able to sue and be sued in its own name.

2. OBJECTIVES

2.1 The MSACE's main objectives are to:

- to establish and register a community radio station and television.
- to train and develop young township children in various sporting codes.
- to keep children off the street by involving them in various arts activities.
- to fundraise for our artists to record, tour and network abroad.

2.2 The MSACE's secondary objectives will be to:

- work with other public and private institutions including the government departments and private companies both in South Africa and abroad in assisting young people to find job opportunities.
- to be able to raise funds for MSACE.
- to be able to change the lives of the young talent people.
- to be able to create job opportunities for young people.

3. INCOME AND PROPERTY OF THE MSACE

- 3.1 The organisation will keep a record of everything it owns.
- 3.2 The organisation may not give any of its money or property to its members or office bearers. The only time it can do this is when it pays for work that a member or office bearer has done for the organisation. The payment must be a reasonable amount for the work that has been done.
- 3.3 A member of the organisation can only get money back from the organisation for expenses that she or he has paid for or on behalf of the organisation.
- 3.4 Members or office bearers of the organisation do not have rights over things that belong to the organisation.

4. MEMBERSHIP AND GENERAL MEETINGS

- 4.1 If a person wants to become a member of the organisation, she or he must fill in an application form.
The management committee reserves the right to say no to anyone who wants to join the organization.
- 4.2 Members of the organisation must attend its annual general meetings. At the annual general meeting members exercise their right to determine the policy of the organisation.

5. MANAGEMENT

- 5.1 A management committee will manage the organisation. The executive management committee members are:

Sthembiso Dlamini	:	<i>Chairperson</i>
Thokozani Mkhize	:	<i>Deputy Chairperson</i>
Gugu Gwabe	:	<i>Treasurer</i>
Thulani Maphumulo	:	<i>Secretary</i>
Oupa Jackson	:	<i>Deputy Secretary</i>

Additional member : Zakithi Gumede
Patron : Dr Stella Khumalo

5.2 The programme management committee team members are:

Amanda Mkhize : *Project Leader*
Thobeka Ngcobo : *Deputy Project Leader*
Sne Miya : *Project Officer* (Culture)
Mpumelelo Maphumulo : *Project Officer* (Sport)
Nkululeko Mkhize : *Project Officer* (Skills Development)

5.3 Office bearers will serve for one year, but they can stand for re-election for another term in office after that. Depending on what kind of services they give to the organisation, they can stand for re-election into office again and again. This is so long as their services are needed, and they are ready to give their services.

5.4 If a member of the management committee does not attend three management committee meetings in a row, without having applied for and obtaining leave of absence from the management committee, then the management committee will find a new member to take that person's place.

5.5 The management committee will meet at least once a month. More than half of members (**51%**) need to be at the meeting to make decisions that are allowed to be carried forward. This constitutes a quorum.

5.6 Minutes will be taken at every meeting to record the management committee's decisions. The minutes of each meeting will be given to management committee members at least two weeks before the next meeting. The minutes shall be confirmed as a true record of proceedings, by the next meeting of the management committee and shall thereafter be signed by the chairperson.

5.7 The organisation has the right to form sub-committees. The decisions that sub-committees take must be given to the management committee. The management committee must decide whether to agree to them or not at its next meeting. This meeting should take place soon after the sub-committee's meeting. By agreeing to decisions, the management committee ratifies them.

5.8 All members of the organisation have to abide by decisions that are taken by the management committee.

5.9 Any member affected by the formal ruling or finding on the part of the organisation may appeal against the ruling or finding of the organization, either in part or in whole.

5.10 The organization shall grant the leave to appeal to any member where he or she is of the opinion that;

5.10.1 There is a reasonable prospect that the appeal, either in part or in whole will succeed, and

5.10.2 The matter is one of complexity or difficulty or

5.10.3 The ruling or decision involves principles of law where the law may be considered to be uncertain or unsettled.

6. Powers of the organisation

The management committee may take on the power and authority that it believes it needs to be able to achieve the objectives that are stated in point number 2 of this constitution. Its activities must abide by the law.

6.1 The management committee has the power and authority to raise funds or to invite and receive contributions.

6.2 The management committee does, however, have the power to buy, hire or exchange for any property that it needs to achieve its objectives.

6.3 The management committee has the right to make by-laws for proper management, including procedure for application, approval and termination of membership.

6.4 Organisations will decide on the powers and functions of office bearers.

7. Meetings and procedures of the committee

7.1 The management committee must hold at least two ordinary meetings each year.

7.2 The chairperson, or two thirds members of the committee, can call a special meeting if they want to. But they must let the other management committee members know the date of the proposed meeting not less than 21 days before it is due to take place. They must also tell the other members of the committee which issues will be discussed at the meeting. If, however, one of the matters to be discussed is to appoint a new management committee member, then those calling the meeting must give the other committee members not less than 30 days notice.

- 7.3 The chairperson shall act as the chairperson of the management committee. If the chairperson does not attend a meeting, then members of the committee who are present choose which one of them will chair that meeting. This must be done before the meeting starts.
- 7.4 There shall be a quorum whenever such a meeting is held.
- 7.5 When necessary, the management committee will vote on issues. If the votes are equal on an issue, then the chairperson has either a second or a deciding vote.
- 7.6 Minutes of all meetings must be kept safely and always be on hand for members to consult.
- 7.7 If the management committee thinks it is necessary, then it can decide to set up one or more sub-committees. It may decide to do this to get some work done quickly. Or it may want a sub-committee to do an inquiry, for example. There must be at least three people on a sub-committee. The sub-committee must report back to the management committee on its activities. It should do this regularly.

8. Annual general meetings

The annual general meeting must be held once every year, towards the end of the organisation's financial year which ends on the **31 March** every year.

The organisation should deal with the following business, amongst others, at its annual general meeting:

- Agree to the items to be discussed on the agenda.
- Write down who is there and who has sent apologies because they cannot attend.
- Read and confirm the previous meeting's minutes with matters arising.
- Chairperson's report.
- Treasurer's report.
- Changes to the constitution that members may want to make.
- Elect new office bearers.
- General.
- Close the meeting.

9. Finance

- 9.1 An accounting officer shall be appointed at the annual general meeting. His or her duty is to audit and check on the finances of the organisation.
- 9.2 The treasurer's job is to control the day to day finances of the organisation. The treasurer shall arrange for all funds to be put into a bank account in the name of the organisation. The treasurer must also keep proper records of all the finances.
- 9.3 Whenever funds are taken out of the bank account, the chairperson and at least two other members of the organisation must sign the withdrawal or cheque.

- 9.4 The financial year of the organisation ends on 31 March of each every year.
- 9.5 The organisation's accounting records and reports must be ready and handed to the Director of Non-profit Organisations within six months after the financial year end.
- 9.6 If the organisation has funds that can be invested, the funds may only be invested with registered financial institutions. These institutions are listed in Section 1 of the Financial Institutions (Investment of Funds) Act, 1984. Or the organisation can get securities that are listed on a licensed stock exchange as set out in the Stock Exchange Control Act, 1985. The organisation can go to different banks to seek advice on the best way to look after its funds.

10. Changes to the constitution

- 10.1 The constitution can be changed by a resolution. The resolution has to be agreed upon and passed by not less than two thirds of the members who are at the annual general meeting or special general meeting. Members must vote at this meeting to change the constitution.
- 10.2 Two thirds of the members shall be present at a meeting ("the quorum") before a decision to change the constitution is taken. Any annual general meeting may vote upon such a notion, if the details of the changes are set out in the notice referred to in 7.3
- 10.3 A written notice must go out not less than fourteen (14) days before the meeting at which the changes to the constitution are going to be proposed. The notice must indicate the proposed changes to the constitution that will be discussed at the meeting.
- 10.4 No amendments may be made which would have the effect of making the organisation cease to exist.

11. Dissolution/Winding-up

- 11.1 The organisation may close down if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down.
- 11.2 When the organisation closes down it has to pay off all its debts. After doing this, if there is property or money left over it should not be paid or given to members of the organisation. It should be given in some way to another non-profit organisation that has similar objectives. The organisation's general meeting can decide what organisation this should be.

12. Adoption of the constitution

This constitution was approved and accepted by members of the Jazz and Heritage Experience.

At a special (general) meeting held on

26 July 2015
Day/Month/Year

A handwritten signature in black ink, appearing to be 'S Dlamini', written over a horizontal line.

Mr Sthembiso Dlamini
Chairperson

A handwritten signature in black ink, appearing to be 'Thulani Maphumulo', written over a horizontal line.

Mr Thulani Maphumulo
Secretary



CERTIFICATE OF REGISTRATION OF NONPROFIT ORGANIZATION

In terms of the Nonprofit Organisation Act, 1997, I am satisfied that

Mpumelelo Sport And Culture Experience

(name of the organisation)

meets the requirements for registration.

The organisation's name was entered into the register on **05 August 2015**
(date)

Registration number **156-585 NPO**

Director's signature

M. Mufema

Department of Social



Development

**TAX COMPLIANCE STATUS****PIN Issued**

MPUMELELO SPORT AND CULTURE
EXPERIENCE
4 NELSON CLOSE
LINCOLN MEADE
PIETERMARITZBURG
3201

Enquiries should be addressed to SARS:

Contact Detail

SARS
Alberton
1528

Contact Centre Tel: 0800 00 SARS (7277)
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number: 9295634233

Always quote this reference
number when contacting SARS

Issue Date:

2020/03/19

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Mpumelelo Sport And Culture Experience
Trading Name	MPUMELELO SPORT AND CULTURE EXPERIENCE
Tax Reference Number(s)	IT - 9295634233
Purpose of Request	Good Standing
Request Reference Number	0045845380GS1903200532283
PIN	9CE373437E
PIN Expiry Date	19/03/2021

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE

Name	MPUMELELO SPORT AND CULTURE	Timestamp	9140996
Tax reference No:	9295634233	Year	2020
Form ID:	RFDTC	Page of Page:	01/01
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