

MINUTES OF THE COUNCIL MEETING HELD ON 11 DECEMBER 2025		
Time:	09:00	
Venue:	EP-CF Thabo Mbeki	
Present		Chairperson
		Councillor
		Councillor (Joined Virtually)
		Councillor
		Councillor
		Councillor (Joined Virtually)
		Councillor (Joined Virtually)
		Councillor (Joined Virtually)
By Invitation		CEO
		CAE
		CFO
		Executive: Legal, Risk and CCC (Joined Virtually)
		Executive: Licensing and Compliance
		Secretariat Officer
Partial Attendees		ARC Chairperson
		Senior Manager: Spectrum Licensing
		Senior Manager: ICT Licensing Services
		Research Specialist: Radio Communication
		CCC Assessor
		Manager: ECS/ECNS Compliance
Apologies		Councillor
		Corporate Secretary

No.	Action Item	Person Responsible
1.	<p>Opening and apologies</p> <p>1.1 The Chairperson welcomed all attendees and declared the meeting opened.</p> <p>1.2 Council noted the apologies from Councillor [REDACTED] and the Corporate Secretary, [REDACTED].</p> <p>The opening and apologies were noted.</p>	Chairperson
2.	<p>Ratification of the agenda</p> <p><u>Council comments</u></p> <p>2.1 [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>2.3 The Internal Audit Progress report must be made a standing monthly agenda item.</p> <p>2.4 The agenda was rectified to reflect Cllr [REDACTED] as the presenter for Item B1 (Notice for the Second Draft International Mobile Telecommunications (IMT) Roadmap).</p> <p>2.5 Item B5 (Digital Access Programme – FCDO (UK)) was stood down the agenda, to allow for further substantive enhancements.</p> <p>2.6 Item C2.3 (Update on Labour Relations) was removed from the agenda and will be discussed in a closed Council session [REDACTED].</p> <p>2.7 [REDACTED]</p> <p>The agenda was adopted with the above amendments.</p>	Council
3.	<p>Declaration of conflict of interest</p> <p>No conflict of interest was noted.</p>	Council
4.	<p>Minutes of previous meetings</p>	
4.1	<p>Minutes of 14 October 2025</p> <p>4.1.1 [REDACTED]</p>	Council

No.	Action Item	Person Responsible
7.	<p>Litigation Report</p> <p>This item was presented by the Executive: LRCCC.</p> <p><u>Council comments</u></p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED] the <i>dies non</i> until settlement negotiations have been finalised.</p> <p>Council resolved to note the report.</p>	CEO / Executive: LRCCC
8.	<p>Finance Report</p> <p>This item was presented by the CFO.</p> <p><u>Council comments</u></p> <p>8.1 [REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	CEO / CFO

No.	Action Item	Person Responsible
	<p>9.2 Appreciated the strategic session's insights and acknowledged that governance workshops remain imperative.</p> <p>9.3 Emphasised the need for clear priorities, roadmaps, and timelines to ensure CEO and EXCO accountability, with a detailed action plan essential for effective governance.</p> <p>9.4 Agreed to hold a governance session in January 2026 to finalise strategy, Council Charter review, and transformational plans; the Corporate Secretary's office will coordinate next steps.</p> <p>9.5 Noted that feedback from this session will be incorporated into the Q3 report to EXCO.</p> <p>Council resolved to note the report.</p>	
10.	<p>Notice for the Second Draft International Mobile Telecommunications (IMT) Roadmap</p> <p>The item was presented by Cllr █████ supported by the Research Specialist: Radio Communication.</p> <p><u>Council comments</u></p> <p>10.1 Recommended extending the 9 January feedback deadline to late January, given the December shut down and the complexity of the issues under consultation, including spectrum matters such as the upper 6 GHz band, millimetre-wave allocations for IMT, and potential non-exclusive or shared-use assignments.</p> <p>10.2 Raised concerns regarding potential delays arising from dependencies on the finalisation of the National Radio Frequency Plan 2025 and the Frequency Migration Plan and sought clarity on the mitigation measures in place to manage possible delays and contestation of migration decisions.</p> <p>10.3 Advised that spectrum deliverables be properly sequenced and aligned with the APP, with coordinated finalisation of the National Radio Frequency Plan, IMT Roadmap, and related RFSPs to mitigate dependency risks.</p> <p><u>Committee comments</u></p> <p>10.4 Advised that the stakeholder submission deadline will be extended to 16 February to allow adequate consultation time while remaining aligned with APP requirements and committed to clearly and firmly communicating the revised timelines.</p> <p>10.5 Further indicated that draft assignment plans are already under development and will be submitted to the LRCCC, with Council consideration scheduled for January. These measures are intended to mitigate risks of delay, avoid missed performance targets, and ensure compliance with legislative timelines.</p> <p>Council resolved to approve the submission.</p>	Cllr █████
11.	<p>Amended Council Resolution of the Licensing of IMT Spectrum Council Committee</p> <p>The item was presented by Cllr Sithole.</p>	Cllr Ntombiza Sithole

No.	Action Item	Person Responsible
	<p><u>Council comments</u></p> <p>11.1 [REDACTED]</p> <p>Council resolved to approve the submission.</p>	
12.	<p>CCC – RCA / NEL V SAPO Matter</p> <p>The item was presented by Cllr [REDACTED] supported by the CCC Assessor.</p> <p><u>Council comments</u></p> <p>12.1 It was clarified that the Authority does not have the mandate to award damages, as its role is limited to regulatory functions as determined by statute. It was further confirmed that the matter was dealt with in terms of the 2009 Conveyance of Mail Regulations. Recent amendments have introduced provisions requiring conveyors to notify the sender within a reasonable period of time, of delays. These regulations also allow for compensation claims based on the licensee's published terms.</p> <p>Council resolved to approve the submission.</p>	Cllr [REDACTED]
13.	<p>Quarter 2 Report on the Licensing of the Radio Frequency Spectrum identified for IMT</p> <p>The item was presented by Cllr S [REDACTED] supported by the Senior Manager: Spectrum Licensing.</p> <p><u>Council comments</u></p> <p>13.1 Sought clarity on why the IMT 450 MHz band was excluded from the spectrum identified for the forthcoming IMT assignment process, noting that the IMT roadmap referenced additional bands expected to be assigned but highlighted the absence of a RFSAP for those bands.</p> <p>13.2 Noted that the assignment to Transnet was the Authority's first allocation of non-national spectrum for IMT-related use.</p> <p>13.3 Further noted the project's APP status, tight timelines, and dependencies, and advised that emerging risks be recorded in the risk register for management and Internal Audit oversight.</p> <p><u>Management response</u></p> <p>13.4 Noted that the 450 MHz band was considered for inclusion but excluded due to incomplete migration; several operators, including Transnet, still use the band. Despite efforts to notify legacy users about the planned migration, some have not transitioned. Given the limited spectrum and ongoing use, the decision was made to defer the 450 MHz band for future licensing processes.</p> <p>Council resolved to note the submission.</p>	Cllr [REDACTED]

No.	Action Item	Person Responsible
14.	<p>DTT Post Analysis Report</p> <p>The item was presented by Cllr [REDACTED]</p> <p><u>Council comments</u></p> <p>14.1 Emphasised the need to articulate the public interest and citizen benefits arising from the DTT regulations, beyond technical and spectrum considerations, to strengthen stakeholder understanding.</p> <p>14.2 Noted the concern that DTT migration carries a broader strategic risk, beyond the Authority's control, that it may become a costly intervention overtaken by technological developments.</p> <p><u>Committee comment</u></p> <p>14.3 Confirmed that implementation will only proceed after analogue switch-off to avoid a regulatory gap.</p> <p>Council resolved to note the submission.</p>	Cllr [REDACTED]
15.	<p>Draft Notice of Extension Municipal Election Draft Regulations</p> <p>The item was presented by Cllr Sithole.</p> <p><u>Council:</u></p> <p>15.1 Council requested clarification on the conflicting January and 27 February 2026 dates in section 2.2.</p> <p>15.2 It was noted that stakeholders requested extending the deadline to 27 February, but the committee did not agree and instead proposed 23 January as the deadline.</p> <p>Council resolved to approve the submission.</p>	Cllr [REDACTED]
16.	<p>ITP-R for Community TV</p> <p>The item was presented by Cllr Sithole.</p> <p><u>Council comments</u></p> <p>16.1 Recommended that it be clearly specified in the draft that only the application form available via the provided link should be used, to prevent the confusion experienced previously.</p> <p>16.2 Further proposed accepting only the electronic fillable form to avoid manual transcription and suggested adding detailed instructions in the watermark for clarity.</p> <p><u>Committee comments</u></p> <p>16.3 Confirmed that the Committee's invitation clearly indicated the use of the fillable application form available via the provided link, as previously suggested by Council. It was further noted that both the form attached to the invitation to pre-register and the linked fillable form are acceptable, ensuring accessibility for applicants without reliable internet access.</p> <p>Council resolved to approve the submission.</p>	Cllr Ntombiza Sithole

No.	Action Item	Person Responsible
17.	<p>Change And Update of ICASA Licensee Information - Orange Business Services South Africa (Pty) Ltd</p> <p>The item was presented by the Executive: Licensing and Compliance.</p> <p><u>Council comments</u></p> <p>17.1 Sought clarification on whether trust accounts take into cognisance HDG allocation.</p> <p>17.2 Expressed concern over the lengthy processing time, questioning why an application submitted over a year ago, with no apparent issues, has only now reached Council.</p> <p><u>Management response</u></p> <p>17.3 Confirmed that the HDG regulations require trusts to submit approved identification documents for trust members and, where applicable, the state, to verify the HDG percentage.</p> <p>17.4 Explained that delays were due to extended exchanges between the compliance and licensing units, particularly regarding trust beneficiaries, with the final submission received around July 2025.</p> <p>Council resolved to approve the submission.</p>	CEO / Executive: Licensing and Compliance
18.	<p>Change And Update of ICASA Licensee Information - COMSOL Networks (Pty) Ltd</p> <p>The item was presented by the Executive: Licensing and Compliance.</p> <p><u>Council comments</u></p> <p>18.1 Questioned the long delay since initial notice published nearly 18 months ago, urging clarity on whether delays were internal or from the licensee, also requested explanation for conflicting Convergence Partners' percentages, 26.75% in the table versus 24.72% in the narrative.</p> <p><u>Management response</u></p> <p>18.2 Explained that the 26.75% figure in the table represents the total shareholding of Convergence Partners, while the 24.72% in the narrative refers specifically to the HDG portion within that shareholding, accounting for the difference.</p> <p>Council resolved to approve the submission.</p>	CEO / Executive: Licensing and Compliance
19.	<p>Change And Update of ICASA Licensee Information: Cell C Limited</p> <p>The item was presented by the Executive: Licensing and Compliance.</p> <p><u>Council comments</u></p> <p>19.1 Advised that licensees specify which SPVs are listed to simplify HDG monitoring and reduce compliance workload. It was recommended that confirmation be requested regarding listed entities to ensure alignment with ICASA licences, supporting accurate reporting and industry transformation.</p>	CEO / Executive: Licensing and Compliance

No.	Action Item	Person Responsible
	<p>24.25 [REDACTED] [REDACTED] [REDACTED] [REDACTED] to be concluded by end of January to guide future efforts.</p> <p>Council resolved to note the report.</p>	
26.	<p>Closure</p> <p>The Chairperson thanked all who were present in the meeting and declared the meeting adjourned at 14h16.</p>	Chairperson

Signed: 
 Mothibi G. Ramusi
 (ICASA Chairperson)

Date: [REDACTED]